



ANNUAL SECURITY REPORT

2026-2027

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This report is distributed in compliance with the "Crime Awareness and Campus Security Act of 1990." It will be updated and redistributed by October 1st of each year.

The Annual Security Report provides crime and safety information, policies, and procedures to Penn Commercial students, faculty, and staff. This information is provided in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or "the Clery Act." The history of campus crime statistics and security information reporting started with the Crime Awareness and Campus Security Act of 1990, which amended the Higher Education Act of 1965. The Crime Awareness and Campus Security Act of 1990 was renamed to "The Clery Act" by the 1998 amendment.

This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters.

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INTRODUCTION

Penn Commercial Business/Technical School (PC) believes that all students deserve a safe and secure facility in which to study. PC strives to provide such an environment for its students, faculty and staff. PC takes active steps to secure and safeguard its facilities. However, students, faculty and staff must be aware of the established safety and security measures. Equipped with this information, PC students, faculty and staff can become active partners in providing the safest and securest possible environment in which to study, teach and work.

Penn Commercial annually prepares and publishes a Campus Security Report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with local law enforcement surrounding our campuses. Campus crime, arrest and referral statistics include those reported to PC campus authorities and local law enforcement agencies. Each year, students and staff are sent a notification that provides information on how the report may be accessed. Copies of the report may also be obtained from Campus Director and/or Title IX Coordinator.

HOW THIS PUBLICATION IS DISTRIBUTED

Penn Commercial Business/Technical School can distribute this to all prospective and current students, staff, and faculty in one of the following ways:

- United States Postal Service
- Campus Email and/or Printed Distribution
- Electronically via Flash Drives
- Penn Commercial Website <https://penncommercial.edu/consumer-disclosures/>

This publication is provided to all enrolled students and new employees. The school also distributes this publication to all students and employees by October 1 of each year with the annual distribution of the all other disclosure information.

LAWS GOVERNING THIS REPORT

Federal Legal Requirements – The Clery Act

Enacted in 1990, The Student Right to Know and Campus Security Act (pub. L. 101-542) was designed to “assist students in making decisions which affect their personal safety...” and “to make sure institutions of higher education provide students, prospective students, and faculty the information they need to avoid becoming the complainants of campus crime.” The Higher Education Act of 1998 and the subsequent amendment of the implementing regulations (34 C.F.R. 668.46) significantly expanded institutions’ obligations under the Act and renamed it the “Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act” (hereafter the “Clery Act”).

The Clery Act requires colleges and universities to:

- Publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities. The statistics must be gathered from campus police or security, local law enforcement, and other School officials who have “significant responsibility for student and campus activities;”
- Provide “emergency warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees;” and
- Disclose in a public crime log “any crime that occurred on campus or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department.”

State Legal Requirements - The Pennsylvania Uniform Crime Reporting Act

The Pennsylvania Uniform Crime Reporting Act (18 P.S. §20.101 et seq.), as implemented by Chapter 33 of the Regulations of the State Board of Education, requires colleges and universities to:

- Report to the Pennsylvania State Police on an annual basis crime statistics for publication in the FBI’s Uniform Crime Report, which collects data on additional categories of felony and misdemeanor crime;
- Report crime rates for all reportable offenses;
- Provide the numbers of enrolled students and employees; and
- Disclose information and security policies on the types of available student housing, admission of visitors to housing facilities, measures to secure entrances, and standard features to secure room doors.

PROGRAM PARTICIPATION AGREEMENT

Penn Commercial will, upon written request, disclose to the alleged complainant of any crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the School against a student who is the alleged perpetrator of such crime or offense with respect to such crime or offense. If the alleged complainant is deceased

as a result of the crime or offense, Penn Commercial will provide the results of the disciplinary hearing to the complainant's next of kin, if so requested.

THE CLERY ACT

The safety of our students, faculty and staff is of primary importance to Penn Commercial. As required by law, PC maintains statistics regarding incidents that occur on campus in the Statistical Report for Campus Crime. This report includes statistics concerning reported crimes that occurred on-campus, in certain off-campus buildings or property owned or controlled by PC and on public property within, or immediately adjacent to and accessible from, the campus. The report includes statistics on crimes such as: murder and non-negligent manslaughter; negligent manslaughter; forcible sex offenses; non-forcible sex offenses; robbery; aggravated assault; burglary; motor vehicle theft; arson; hate crimes; arrests; weapons possession; drug and liquor law violations.

The statistics have been compiled with cooperation from local law enforcement agencies for the campus. Exhibit D provides definitions for the reporting offenses. The current report is available to all students, faculty and staff in the office of the Campus Director and/or Title IX Coordinator. Copies of the report are available upon request. The Title IX Coordinator is responsible for contacting and making a "good faith" effort in collecting statistics from all local law enforcement agencies. Documentation is maintained when making a "good faith" effort.

The Jeanne Clery Act requires Penn Commercial (the School) to gather statistical data on specific offenses that occur in specific geographical areas. Attempts are classified as offenses. These offenses are:

1. Criminal Homicide
 - a. Murder and Non-negligent manslaughter
 - b. Manslaughter by Negligence
2. Sexual Assault
 - a. Rape
 - b. Fondling
 - c. Incest
 - d. Statutory Rape
3. Robbery
4. Aggravated Assault
5. Burglary
6. Motor Vehicle Theft
7. Arson
8. Domestic Violence
9. Dating Violence
10. Stalking

The School must also report statistics for the following categories of arrests or referrals for disciplinary action (if an arrest was not made):

1. Liquor Law Violations
2. Drug Abuse Violations
3. Weapons: Carrying, Possession, etc.

Hate crimes must be reported by category of prejudice, including race, gender, religion, sexual orientation, ethnicity, national origin, gender identity, and disability. Statistics are also required for four additional crime categories if the crime committed is classified as a hate crime:

1. Larceny/Theft
2. Simple Assault
3. Intimidation
4. Destruction/Damage/Vandalism of Property

In addition, the School must report the location of each of the offenses listed above. The Clery Act geographical reporting definitions are:

1. Campus:
 - a. Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
 - b. Any building or property that is within or reasonably contiguous to the area identified in paragraph (a) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).
2. Non-Campus Building or Property

- a. Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
 - b. Any building or property owned or controlled by an institution that is used in direct support of, or in relation, to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.
3. Public Property
 - a. All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

CAMPUS LAW ENFORCEMENT POLICY

Penn Commercial does not employ or contract any law enforcement or security personnel. PC values the safety and well-being of our students, faculty, and visitors and will provide a consistent approach to work effectively and efficiently to prepare for, prevent, respond to, and recover from domestic incidents, regardless of cause, size, or complexity.

EMERGENCY AGENCIES

Ambulance, Fire Department, Law Enforcement: 911
 Statewide Cellular State Police: 911
 South Strabane Police Department: Chief Drew Hilk 724-225-8111
 Pennsylvania State Police: 724-223-5200
 South Strabane Fire Department: Fire Chief Jordan Cramer 724-222-3885
 Washington County Sheriff: Anthony Andronas 724-228-6840
 National Suicide Hotline: 1-800-784-2433
 National Suicide Prevention Lifeline: 1-800-273-8255
 Pittsburgh Poison Control Center: 1-800-222-1222
 U.S. Department of Homeland Security: 1-800-BE-READY
 The Washington Hospital Emergency Department: 724-225-7000

EMERGENCY RESPONSE AND EVACUATION PLAN (EREP)

The full EREP coincides with this document and is located at <https://penncommercial.edu/consumer-disclosures/>. The Emergency Response and Evacuation Plan (EREP) is part of a systematic planning effort on the part of Penn Commercial to provide for the care and well-being of the students, faculty, and staff. This plan is meant to address extraordinary circumstances wherein the lives and property of individuals are in imminent danger. The procedures outlined in the plan constitute those temporary measures that will be taken to maximize the protection available for threatened individuals as well as preparatory measures that should be accomplished during non-emergency time. This plan does not create elaborate new structures, but relies on the organization, policies, and procedures that are followed on a day-to-day basis.

This plan is required by the Pennsylvania Emergency Management Services Code, which states that "every school, public and non-public, profit and not-for-profit, in cooperation with the local Emergency Management Agency shall develop and implement emergency preparedness plans." The plan is applicable to all staff, students, as well as outside contractors and other guests in the school at the time of an emergency.

The purpose of the EREP is to:

1. To provide for the protection of persons and property in the event of a natural, technological, or human imposed emergency or disaster.
2. To establish procedures for alerting the administrators and staff.
3. To define the roles and responsibilities of Penn Commercial officials and staff.
4. To assure coordination and cooperation with municipal and county government and emergency services.

Penn Commercial maintains an Emergency Response and Evacuation Plan (EREP) with local municipal and county government and emergency services within the jurisdiction of the campus.

CAMPUS SECURITY AUTHORITIES

Federal law defines four categories of Campus Security Authorities or CSAs: college or university police; non-police security staff responsible for monitoring university property; individuals/offices designated by the university as those to whom crimes should be reported; and officials with significant responsibility for student and campus activities. If a School staff member has "significant responsibility" for students and campus activities outside of the classroom, and students potentially could report a crime / incident to that staff member, then they are a CSA. CSAs are defined by function, not title. For Penn Commercial, CSAs include:

- Campus Director
- Director of Education
- Director of Career Services/Title IX Coordinator
- Vice President of Operations
- Any Director or other staff assigned in EREP

Who is not a CSA?

Administrative, clerical, and service staff who do not have "significant responsibility" for students and campus activities. The CSA is obligated to report crimes reported to them which occur on campus and the specific geographical areas as defined in the Clery Act to the Campus Director and/or Title IX Coordinator of Penn Commercial. CSAs are not responsible for determining authoritatively whether a crime occurred and they have no arresting authority. When a crime is believed to have occurred, the individual must complete a Crime Incident Report (Exhibit A). This form is filed with the Campus Director and/or Title IX Coordinator and is used for any investigation that may be conducted. When a student, faculty, or staff member tells a CSA about a Clery Act qualifying crime or any incident that may be a crime, the student involved is entitled to file a report with the school without filing a Police report.

TIMELY WARNINGS AND IMMEDIATE NOTIFICATIONS

In the event a situation arises, either on or off campus, that, in the judgment of the Campus Director constitutes an ongoing or continuing threat, a campus wide timely warning will be issued. The School will alert the campus community with timely warnings to inform and aid in the prevention of similar crimes. Timely warnings can be issued for threats to property as well as threats to persons. It is irrelevant whether the complainants or perpetrators are members of the campus community. All crimes that fall under the Clery Act and the Violence Against Women Reauthorization Act of 2013 (VAWA) as amended will be reported to campus security authorities or local law enforcement agencies and are considered by the School to represent a serious or continuing threat to students and employees.

A timely warning will be issued as soon as pertinent information is available. The issuing of a timely warning will be decided on a case-by-case basis in light of all the facts surrounding a crime, including factors such as the nature of the crime, the continuing danger to the campus community and the possible risk of compromising law enforcement efforts. Timely warnings will be issued by the Campus Director or the senior management team. The following are methods the School may alert the campus community of a timely warning:

- Instructor announcement in class
- Letters to all students and employees
- E-Mail, text message and social media

A timely warning will contain information for the campus community on how to better protect themselves. Prompt reporting to a Campus Security Authority (CSA) or any faculty member and to local law enforcement will assure timely warning notices on campus and timely disclosure of crime statistics.

EMERGENCY ALERT TESTING

Penn Commercial schedules system alert tests through text on a monthly basis. Due to the nature of the academic calendar, it is appropriate to periodically test the system in order to verify operational ability of the system in the event of emergencies. This service is part of our strategy to enhance campus-wide communications during an emergency. An emergency broadcast will only be activated when there is an imminent threat to any of the campus's community. In the unlikely event that a situation such as an act of violence or major weather emergency that is occurring on any campus, the text system will be utilized in addition to other resources to alert the campus to the emergency and provide basic instructions on what to do. The text system will not be used where a situation has occurred that poses no further threat to the campus communities. Penn Commercial will use other methods of communication to inform each campus of these occurrences.

Penn Commercial prescribes in multiple formats to perform the test, which will include voice calls and text messages to all home, cell, and office numbers listed on all students, faculty, and staff files for all active members of the Penn Commercial system. A system wide alert notice will also be generated by email to all listed email addresses on file with the text system. All Penn Commercial students and employees can subscribe into Remind System with all contact information contained in the School's information management system. The emergency notification messages will also be delivered to Penn Commercial's social media pages. During a time-sensitive situation, multi-modal communication is critical as it is a more comprehensive way to reach people in the environment they may be in at the moment an issue arises. Communication is sent simultaneously to all available contact points for each person. The text system test will include an automated text message which when delivered includes the following:

"This is a test of the Penn Commercial emergency notification system. This is NOT an emergency. Again, this is only a TEST."

CRIME PREVENTION

A key element of campus crime prevention is student, faculty and staff member awareness and participation to actively help ensure the campus remains safe for all. Throughout their enrollment with Penn Commercial, students are informed about safety and security procedures and practices while on campus. During orientation, students are told where they can find information on crimes on campus and in those neighborhoods surrounding the campus. Other resources include various safety tips students can employ to prevent becoming a complainant of a crime. They are encouraged to look out for themselves and one another. Student and employees have access to information on crime prevention and complainant resources through the Campus Director and the Title IX Coordinator.

Included is information about existing counseling, health, mental health, complainant advocacy, legal assistance, visa and immigration assistance and other services, as well as options and available assistance for changing academic, living, transportation, and working situations, if requested, if reasonably available and regardless of whether a report is filed with local law enforcement. Penn Commercial is committed to offering educational programs to promote awareness and prevention of crimes that constitute prohibited sexual misconduct. Students and staff should also employ the following general safety tips:

Campus Safety and Security Awareness Programs

During orientation new students are informed about safety and security procedures and practices while on campus and are told of the process to obtain information about crimes on campus and in those neighborhoods surrounding the campus. Information includes various safety tips students can employ to prevent becoming a complainant of a crime. They are encouraged to look out for themselves and one another. Students and employees have access to information on crime prevention and complainant resources through the Annual Security Report (this document) and materials maintained in the office of the Campus Director/Title IX Coordinator. Materials provide information about existing counseling, health, mental health, complainant advocacy, legal assistance, visa and immigration assistance and other services, as well as options and available assistance for changing academic, living, transportation, and working situations, if requested, if reasonably available and regardless of whether a report is filed with local law enforcement. The School offers various prevention education programs throughout the year as a student assembly.

Identification Badges

Student

For your safety and security, it is required that all students have their PC Student ID displayed (lanyard or clip) on their person at all times while on campus or at any PC sponsored field trip, activity or event. The only exception made will be when wearing the badge poses a safety risk. The instructor supervising the activity will be the only individual allowed to make the decision if the badge can be removed. Upon completion of the activity, the badge must once again be displayed. The Student Identification Badge serves as a visible indicator that you are allowed on campus.

Visitor

Visitors to the campus are required to sign-in at Reception. Each visitor will be issued a visitor badge which is to be worn throughout their stay on campus. The visitor badge should be returned at the end of the visit and the guest will be asked to sign-out with Reception.

Employee

It is required that all employees have their PC ID displayed (lanyard or clip) on their person at all times while on campus or at any PC-sponsored field trip, activity or event. The only exception made will be when wearing the badge poses a safety risk.

Key Fobs

All doors entering Penn Commercial are locked and monitored by a security system. To ensure the security and safety of everyone in the building, all students and staff are given a personalized/programmed key fob that they must use to enter and exit the building doors. Students without a key fob will be denied entrance into the building and must purchase a replacement key fob immediately for a \$10 fee.

Personal Safety

- Always be aware of your surroundings.
- Try to stay in well-lit areas.
- Walk confidently at a steady pace on the side of the street facing traffic.
- Walk close to the curb. Avoid doorways, bushes and alleys.

- Wear clothes and shoes that give you freedom to move.
- Don't walk alone at night and always avoid areas where there are few people.
- Be careful when people stop and ask you for directions; always reply from a distance.
- If you are in trouble, attract help in any way that you can. Scream, yell for help.
- Remain calm. Don't panic. Think rationally and evaluate your resources and options.
- If ever attacked, go to a safe place and call the police. The sooner you make the report, the greater the chances the attacker will be caught.

Home Safety

- Check the identification of any sales or service people before letting them in.
- Don't let any stranger in your home when you are alone.
- Never give the impression that you are alone if strangers telephone or come to the door.
- If you come home and find a door open or signs of a forced entry, don't go in. Call the police from the nearest phone.
- Keep written records of all furniture, jewelry, and electronic products. If possible, keep these records in a safe deposit box or fireproof safe.
- Secure sliding glass door locks.
- Don't hide spare keys in mailboxes, planters, or under doormats.

Vehicle Safety

- Close all windows, lock all doors and take the keys with you.
- Never hide a second set of keys anywhere on your car.
- Never leave your car's engine running even if you will only be gone for a minute.
- Park in well-lit areas.
- Activate any antitheft devices you have.
- Push or recline your passenger seat forward; if you return to your car and the passenger seat has been returned to its normal position, chances are someone has entered your vehicle.
- When approaching your vehicle, have your keys in hand.
- Before you invest in any alarms, check with several established companies and decide what level of security fits your needs.

Travel Safety

- If you do travel alone, leave your route and destination times with family or friends.
- Keep your car locked at all times. Keep the windows rolled up so that a person cannot reach inside. If confronted by someone on foot, drive away immediately if safe to do so.
- Make sure your car is in good working order and has plenty of gas before you drive.
- Don't leave packages or valuables in plain sight in your car, keep them in your trunk.
- If you are being followed by another car, honk your horn and drive to the closest public place such as a police or fire station, restaurant or gas station. Never go home if you think you are being followed.
- If you are involved in a minor accident, do not get out of the car until fire, police or medical assistance arrives.

Identity Theft

Don't be a complainant. Protect your good name. If your wallet or purse is ever stolen, call the police and then notify a Penn Commercial CSA.

Call to cancel your credit cards

- MasterCard 800-307-7309
- Visa 800-336-8472
- American Express 800-528-4800
- Discover 800-347-2683

Other important contacts

- Federal Trade Commission 877-ID-THEFT and/or 877-FTC-HELP (to report ID theft)
- Social Security Administration (to replace your card) 800-772-1213

A Security Fraud Alert may be added to alert potential creditors to confirm your identification before granting credit in your name. Security alerts are generally added when you suspect that your identification information is being, or could be, used in a fraudulent manner. Send a written statement to all three credit organizations detailing the fraud.

National Credit-Reporting Organizations

- Experian Information Solutions, Inc.
www.experian.com

P.O. Box 2002, Allen, TX 75013
888-397-3742
Security Fraud Alert 800-311-4769

- TransUnion (formerly TRW)
www.transunion.com
P.O. Box 2000, Chester, PA 19022
800-888-4213
Security Fraud Alert 800-680-7289
- Equifax Credit Information Services, Inc.
www.equifax.com
P.O. Box 740241, Atlanta, GA 30374
800-685-1111
Security Fraud Alert 800-525-6285

You may request a FREE credit report once a year by contacting: www.annualcreditreport.com or by calling 877-322-8228.

In support of awareness and crime prevention, Penn Commercial encourages its students and employees to take responsibility for their own security and the security of others.

- College Drinking Prevention <http://www.collegedrinkingprevention.gov/>
- Alcoholics Anonymous Pittsburgh <http://www.pghaa.org/>
- Narcotics Anonymous <http://www.na.org/>
- Higher Education Center for Alcohol, Drug Abuse and Violence Prevention
www.edc.org/projects/higher_education_center_alcohol_drug_abuse_and_violence_prevention
- Mothers Against Drunk Driving (MADD) www.madd.org
- Recovery Centers of America <https://help.recoverycentersofamerica.com>

Firearms and other Weapons on Campus

Weapons, explosives and similar devices or items are strictly prohibited on campus. No person shall possess, carry, transport or convey any weapon including firearms, ammunition, paintball guns, explosives or explosive devices or other similar items onto any School premises or facilities. Any knife other than one comparable to a foldable pocket knife with a blade no longer than 2½ inches is considered a weapon. Violation of the policy could result in probation, suspension or dismissal. The school will cooperate with local, state and federal officials.

Sexual Offender Registration

Pennsylvania's General Assembly has determined that making information about registered sex offenders available to the public through the Internet will enhance public safety. Knowing whether a person is a registered sex offender could be a significant factor in protecting yourself, your family members, or persons in your care from recidivist acts by registered sex offenders. Public access to information about registered sex offenders is intended solely as a means of public protection.

Pursuant to the provisions of Pennsylvania's Megan's Law, 42 Pa.C.S. § 9791 et seq. the State Police has established a web page to provide timely information to the public on registered sex offenders residing in the Commonwealth. Megan's Law requires the State Police to create and maintain a registry of persons who have been convicted of, either entered a plea of guilty to, or adjudicated delinquent of certain sex offenses listed in 42 Pa.C.S. §§ 9795.1 and 9795.2. Additionally, the Pennsylvania State Police is required to make certain information on registered sex offenders available to the public through an Internet website. The Pennsylvania State Police has established this website according to the requirements of 42 Pa.C.S. § 9798.1. You can view the web site at the following address: www.pameganslaw.state.pa.us.

STUDENT CODE OF CONDUCT

Penn Commercial recognizes its students as responsible and dedicated men and women who are preparing for career employment. An integral part of their career and professional development is the expectation that they conduct themselves during the education process in the same manner as will be expected in all employment situations. As members of Penn Commercial, students have responsibilities and duties commensurate with their rights and privileges. In this policy, Penn Commercial provides guidance to students regarding those standards of student conduct and behavior that it considers essential to its educational mission. This policy also provides guidance regarding the types of conduct that infringe upon the fulfillment of Penn Commercial's mission. Any student who is found to have violated the Student Code of Conduct policy is subject to sanctions, as listed below.

Computer-Related Violations - Use of computer equipment and/or time for unethical, illegal, unsafe, or inappropriate activities. Any violation of the Internet Usage Policy constitutes a violation of the Student Code of Conduct policy.

Damage to Property - Purposefully and/or intentionally causing damage or destruction to school property, staff personal property or vehicles, vendor/guest property or vehicles, or student personal property or vehicles.

Academic Dishonesty and Deception - Examples of conduct that is prohibited includes but is not limited to:

- Plagiarizing or submitting the work of another as one's own.
- Cheating on any exam, quiz, or assignment, or collaborating with others on graded work without the clear, expressed consent of the relevant faculty member(s).
- Furnishing false information to any staff member at any time. This includes information provided during the application and enrollment process, throughout active enrollment, and at any time prior to completion of the intended degree.
- Furnishing false information on a resume, application (e.g., employment or externship application) or contract.
- Forging, altering or misusing any document, record or instrument of identification.

Disorderly, Lewd, Indecent, or Obscene Conduct - Conduct which causes a public alarm, annoyance, disruption or hazard on school premises or at a school-sponsored or school-supervised function, or externship/clinical site. Such activities also include, but are not limited to, inappropriate/obscene language and/or clothing, conduct which is intended to or results in the disruption or obstruction of teaching, daily school operations, disciplinary proceedings, or other school activities, on or off campus, or which prevents or obstructs school personnel from performing their duties.

Firearms, Explosives and Weapons - Possession or use of explosives, firearms or other weapons (including, but not limited to, knives, air pistols and air rifles), dangerous chemicals, or objects intended to be perceived as explosives, firearms, weapons or chemicals, or objects or devices designed to cause bodily harm in or upon school-owned or school-supervised property or

Externship/clinical sites. Violations under this section also include the irresponsible possession or careless and dangerous use of any other object in such a way as to threaten or endanger any person or property.

Harassment, Physical Harm, Violence or Threats of - Causing physical harm to another person is assault, which is a crime. Threats, intimidation, harassment or engaging in any other conduct that threatens or endangers the physical, emotional and/or psychological health or safety of any person (staff, student, vendor/guest), or interferes with the education process, or which is intended to provoke violence by another, is prohibited. This includes but is not limited to threats of fighting/physical harm, verbal abuse or threat, sexual harassment, sexual assault, or sexual violence. Violation of the Campus Crime and Safety Report and harassment policies within are included.

Safety Violations - Conduct that violates any campus safety policy to include but limited to the Drug and Alcohol Abuse Prevention Program, possession or consumption of alcohol or illegal substances on or near school premises, setting fires or tampering with fire safety equipment, failure to exit during an emergency evacuation, bomb threats, or recurring dress code violations that are considered a safety hazard in the lab or at a externship/clinical site.

Equal Opportunity - Any violation of any section of the Student Code of Conduct policy that is motivated by the sex, race, color, religion, sexual orientation, ethnicity or national origin of another person is a violation of federal law. Acts of intimidation may be considered a hate crime under the Uniform Crime Code and subject to prosecution by federal authorities.

Theft, Possession of Stolen Property and Extortion - Theft is the unlawful taking of tangible school property or finances, or the property of staff, students, vendors/guests, externship/clinical property (facility or staff) with the intent to deprive the school or person of the property. Possession of stolen property includes taking possession of or receiving such property, knowing it to have been stolen.

Trespassing - Trespass is the entry or the attempt to enter any school facility, area, or room without permission or lawful authority or, except with such authority, against the will of the occupant or the individual in charge of the facility. Trespass also includes, but is not limited to, the unauthorized possession, duplication, or use of keys or key fobs to gain access to any school property.

Failure to Comply - Failure to comply with published School policies, disciplinary sanctions or directions of school officials authorized and acting pursuant to their prescribed duties.

Violations of Law - Violation of any federal, state, or local law is also a violation of the Student Code of Conduct policy.

Sanctions - The appropriate sanctions will be determined by school administration based on a number of factors including but not limited to severity of violation and recurrence and can include:

- Written warning
- Search of student property
- Suspension
- Termination

Restitution - Compensation for loss or damage to property leased, owned, or controlled by the school. This may take the form of monetary or material replacement.

DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM (DAAPP)

The full DAAPP coincides with this document and is located at <https://penncommercial.edu/consumer-disclosures/>.

Alcohol and Other Drugs Policy

Penn Commercial Business/Technical School is committed to freedom from illegal drugs, abuse of legal drugs, alcohol use on School property, as well as alcohol and drug use outside the School which adversely affects learning and student performance. In its effort efforts to safeguard the workplace, school property, and students from the effects of drug abuse, Penn Commercial strives to respect the privacy of students and employees while offering assistance towards helping those who have problems. Studies have shown that use of illegal drugs and abuse of alcohol increases the potential for accidents, absenteeism, tardiness, unsatisfactory performance, poor moral and neurological damage.

Penn Commercial has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational materials, educational presentations, counseling services, referrals, and school disciplinary actions.

Available Assistance for Abuse Problems

The Campus Director and the Director of Student Services provides an overall coordination of the Drug and Alcohol Abuse and Prevention Program. Penn Commercial is here to assist students and staff by providing referrals to community agencies and health care facilities and to assist faculty and students in their learning about the many aspects of alcohol and other drug consumption and their effects in the classroom and educational outcome. The Director of Student Services is responsible for the enforcement of Disciplinary procedures on campus. Referral to appropriate community agencies and drug and alcohol treatment facilities are provided. See the Resources Section of this document.

Drug Free School and Workplace

Penn Commercial is committed to protecting the safety, health and well-being of all students to ensure a drug and alcohol free learning environment. Penn Commercial prohibits the unlawful manufacture, distribution, dispensation, sale, possession or use of any drug by any of its students, employees in its workplace, on its premises or as part of any of its activities off campus. Penn Commercial recognizes that alcohol and drug use possesses a significant threat to student goals. In compliance with the Drug Free Schools and Communities Act of 1989, we have established a drug-free school program that balances our respect for individuals with the need to maintain an alcohol and drug free environment. One of the goals of Penn Commercial's Drug and Alcohol Abuse Prevention Program (DAAPP) is to encourage students to voluntarily seek help with alcohol and or drug problems. The Director of Student Services will work with student during this process, and a mandatory referral for treatment will be provided to the student as a requirement to return to class. Financial responsibility for recommended treatment belongs to the student. However, the ultimate decision to seek the recommended treatment belongs to the student. In addition, students found responsible for violating this policy are subject to suspension, termination, and/or the jurisdiction of the State of Pennsylvania as well as Federal Law. Penn Commercial reserves the right to require mandatory drug testing of any student who exhibits signs of being under the influence of alcohol or a controlled substance while attending classes or on Penn Commercial property. Students will be responsible for any costs associated with drug testing.

The Drug-Free Schools and Communities Act

In 1989, the federal government adopted the Drug-Free Schools and Communities Act. As a condition of receiving federal grants, the School must certify that it is in compliance with this law. This means that underage drinking is not only a violation of state law, but also a violation of School policy and will be sanctioned under the School's Student Code of Conduct policy.

Policy on Alcoholic Beverages

Pennsylvania Act 31 governs all matters relating to alcohol. As a member of the School community, students, faculty, and staff are required to observe Pennsylvania law. No person under the age of 21 is permitted to purchase, consume, transport, or possess alcoholic beverages. Alcoholic beverages will be confiscated from students who are under 21 years of age. Failure to comply will result in further disciplinary action. Students, faculty and staff must abide by the terms of the policy. Furthermore, the Drug-Free Workplace Act of 1998 requires any employee to notify the Campus Director of any conviction under a criminal drug statute for violations occurring on or off campus premises while conducting School

business. A report of the conviction must be made within five days following the conviction. Persons age 21 and over violate Pennsylvania law when they furnish alcohol to a minor. A fine of up to \$2,500.00, or imprisonment up to three months for failure to pay any fine, will be imposed. Repeat offenders will be fined at least \$300.00 and may be imprisoned for up to one year.

Pennsylvania and Federal Laws

All members of the Penn Commercial community must adhere to all applicable local, state, and federal laws related to the sale and use of alcoholic beverages and other drugs and controlled substances.

Policy on Illegal Drugs

Penn Commercial strictly adheres to the federal and state laws that prohibit the distribution, sale, or use of controlled substances. Students illegally possessing, distributing, or using any controlled substance or paraphernalia will be subject to immediate disciplinary action. Please note: the odor of marijuana is also grounds for disciplinary action.

Smoking Policy

Smoking is prohibited on School premises. This prohibition applies to all employees and students, to guests and other visitors. Employees and students are encouraged to report violations of this policy to the Campus Director. A prompt investigation will be made and appropriate corrective action will be taken. Violators of this policy will be subject to disciplinary action, up to and including discharge/termination. There will be no retaliation against any employee or student who makes a good faith report of a violation of this policy to the appropriate person.

CAMPUS CRIME STATISTICS

Definitions

Criminal Homicide – murder and non-negligent manslaughter: the willful (non-negligent) killing of one human being by another.

Criminal Homicide - manslaughter by negligence: The killing of another person through gross negligence.

Rape: the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the complainant.

Sex Offenses: Any sexual act directed against another person, without the consent of the complainant, including instances where the complainant is incapable of giving consent.

Sexual Assault: Is generally defined in Pennsylvania as sexual intercourse without consent. To give consent, a person must make some type of affirmative statement or action that shows agreement to a sexual act and be in a state whereby he/she can make a reasonable judgement. A person who is in agreement regarding a sexual act but is unable to determine the potential harmfulness of an activity because of intoxication, unconsciousness, or mental incapacity, or has agreed because of threat of coercion, has not consented to the act. Sexual assault or any other acts of sexual violence that occur through lack of consent are not the complainant's fault.

Dating Violence: Is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; where the existence of such a relationship is determined based on a consideration of the length of the relationship, the type of relationship, and the frequency of the interaction between the persons involved in the relationship.

Domestic Violence: Is a felony or misdemeanor crime of violence committed by one or more of the following:

- A current or former spouse or intimate partner of the victim
- A person with whom the victim shares a child in common
- A person who is cohabitating with or has cohabitated with the victim as a spouse
- A person similarly situated to a spouse of the victim under the domestic violence laws of Pennsylvania
- Any other person against an adult or youth who is protected from that person's acts under the domestic or family violence laws of Pennsylvania.

Stalking: For the purposes of reporting Clery Act crimes, Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress. Per Pennsylvania law, (18 pa.C.S. § 2709.1), stalking is committed when a person engages in a course of conduct by repeatedly committing acts toward or communicating with another person. This includes following the person without proper authority under circumstances that demonstrate intent either to place such other person in reasonable fear of bodily injury, or to cause substantial emotional distress to such other person.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the complainant, including instances where the complainant is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape—Sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the complainant in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned—including joyriding.)

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned.

Liquor Law Violations: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Drug Abuse Violations: The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Weapons: Carrying, Possessing, Etc.: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hate Crime: A crime reported to local police agencies or to a campus security authority that manifests evidence that the complainant was intentionally selected because of the perpetrator's bias against the complainant. The categories of bias include the complainant's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability. The crime statistics reported under the Clery Act include the following crimes:

Larceny-Theft (Except Motor Vehicle Theft): The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks, etc., are excluded.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the complainant suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/ or other conduct, but without displaying a weapon or subjecting the complainant to actual physical attack.

Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Geographic Areas Related to Reportable Crime

On campus: any building or property owned or controlled by the School within the same reasonably contiguous geographic area of the School and used by the School in direct support or related to the School's educational purposes;

and property within the same reasonably contiguous geographic area of the School that is owned by the School but controlled by another person, and is used by students and supports institutional purposes.

NOTE: Penn Commercial Business/Technical School designates the campus to include: 242 and 230 Oak Spring Road Washington, PA 15301, the adjacent parking spaces, and the portion of Oak Spring Road adjacent to the grassy area connecting Penn Commercial to the road extending to the opposite edge of the road. NOTE: Penn Commercial Business/Technical School leases (controls) a parking lot located at 301 Oak Spring Road, Washington, PA 15301. This parking lot is included as part of on campus geography.

Non-campus building or property: means any building or property owned or controlled by a student organization that is officially recognized by the School; and any building or property owned or controlled by the School that is used in direct support of, or in relation to the School's educational purposes, is frequently used by students, and is not within the same reasonably contiguous area of the School.

NOTE: "Non Campus" Penn Commercial does not have officially recognized student organizations by the school, therefore, does not have any buildings or properties owned or controlled by a student organization such as sororities or fraternities.

Reasonably contiguous geographic area: includes the area immediately in front of a structure, the sidewalk, the roadway, and the entire sidewalk directly across the street from the location. Residential facilities: means all residence halls, fraternity and sorority houses, and other residential facilities for students on campus.

NOTE: Penn Commercial Business/Technical School leases a parking lot located at 301 Oak Spring Road, Washington, PA 15301. This parking lot is reasonably contiguous to our campus.

NOTE: Penn Commercial does not have any residential housing facilities.

Public property: all public property, including thoroughfares, streets, sidewalks, and parking facilities, within the campus or immediately adjacent to and accessible from the campus.

Three-Year Crime Statistics

	On-Campus			Non-Campus building/property			Public Property adjacent to school		
Criminal Offenses	2023	2024	2025	2023	2024	2025	2023	2024	2025
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Manslaughter by negligence	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Hate Crimes									
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0

Destruction/damage/vandalism of property	0	0	0		0	0	0		0	0	0
VAWA Offenses											
Domestic violence	0	0	0		0	0	0		0	0	0
Dating violence	0	0	0		0	0	0		0	0	0
Stalking	0	0	0		0	0	0		0	0	0
Arrests											
Weapons: carrying, possessing, etc.	0	0	0		0	0	0		0	0	0
Drug abuse violations	0	0	0		0	0	0		0	0	0
Liquor law violations	0	0	0		0	0	0		0	0	0
Disciplinary Actions											
Weapons: carrying, possessing, etc.	0	0	0		0	0	0		0	0	0
Drug abuse violations	0	0	0		0	0	0		0	0	0
Liquor law violations	0	0	0		0	0	0		0	0	0
Unfounded Crimes											
Total unfounded crimes	0	0	0		0	0	0		0	0	0

CRIME INCIDENT REPORT

This form should be completed by individuals identified as "campus security authorities" who are required to report information they receive about crimes pursuant to the federal Clery Act. The information collected from these forms will be used to prepare a compilation of statistical crime information that will be included in the campus' Annual Security Report. It is the policy of Penn Commercial Business/Technical School to ensure that victims and witnesses are aware of their right to report criminal acts to the police, and to report School policy violations to the appropriate office. However, if a reporting person requests anonymity, this request must be honored to the extent permitted by law. If the person reporting this crime to you does not wish to be personally identified, please complete the form to the best of your ability without identifying that person. The South Strabane Police Department will use this form to determine the category of crime and location under which the crime should be reported according to the requirements of the Clery Act.

Campus Security Authorities: Campus Director, Director of Student Services/Title IX Coordinator, Director of Education, Vice President of Operations.

If the person reporting this to you is willing to speak directly with the South Strabane Police Department, call immediately at **724-225-8111; 911**

Section 1: Campus Security Authority – Please identify yourself and the person reporting this to you.

Identify yourself here	Identify the person reporting here	
Name: _____	☐ Person does not wish to be identified	☐ Victim
Title: _____	Name: _____	☐ Witness
Department: _____	Address: _____	☐ Other: (please explain)
Phone: _____	Phone: _____	_____
Email: _____	Email: _____	_____

Section 2: Location of incident – please be specific as possible

- If incident occurred inside of building, identify location and room number
- If incident occurred outside, describe the nearest street address or intersection, whether on the street, sidewalk, park or inside a vehicle. be as specific as possible, include any nearby landmarks

Address: _____	☐ Occurred inside ☐ Occurred outside ☐ Street ☐ Sidewalk ☐ Park ☐ Vehicle ☐ Home ☐ Other _____
Location/Room #: _____	
City / State: _____	
Further description: _____	

Section 3 - Description of incident - As clearly as possible, describe the incident as reported to you.

- Describe how, when and where the incident occurred.
- Describe the nature of any injury
- Describe how and when the incident was reported to you
- Check the boxes that apply to this

To the best of your ability, indicate which of the following apply to this incident

- ☐ Murder and Non-Negligent Manslaughter
 - ☐ Negligent Manslaughter
 - ☐ Forcible Sex Offenses
 - ☐ Non-Forcible Sex Offenses
 - ☐ Robbery
 - ☐ Assault
 - ☐ Simple Assault
 - ☐ Aggravated Assault
 - ☐ Burglary
 - ☐ Motor Vehicle Theft
 - ☐ Domestic Violence
 - ☐ Dating Violence
 - ☐ Stalking
 - ☐ Alcohol, Drug or Weapons violation in which the person was either:
 - ☐ Summoned, cited, or arrested by police or
 - ☐ Referred for internal judicial proceedings
 - ☐ Hate Crime – any crime committed with a bias toward the victim's
 - ☐ Race
 - ☐ Gender
 - ☐ Gender Identity
 - ☐ Religion
 - ☐ Sexual Orientation
 - ☐ Ethnicity
 - ☐ National Origin
 - ☐ Disability

Narrative

[illegible]

Please attach additional sheets or typed pages – take as much space as you need.

CLERY ACT DAILY CRIME LOG

Calendar Year: _____

<u>Crime Classification</u>	<u>Date and Time Reported</u>	<u>Date and Time Occurred</u> (if an exact date and time is unknown use range or indicated unknown)	<u>Location</u> (Enter description that will mean something to the campus community without naming the identity of the victim)	<u>Disposition*</u> (Arrest, Exceptional, Unfounded, SCC, Open, Inactive, Referred to Outside Agency)	<u>Local Authorities Notified?</u> Yes/No	<u>Notes</u>
Vandalism (Example)	01/20/2026 11:35 AM	01/17/2026 12:30 PM	Front of school building, near the entrance doors	Open	Yes	

***Disposition Definitions**

Penn Commercial uses the following dispositions for case reports and investigations.

- **Arrest**-When a person is arrested; charged with the commission of the offense; and turned over to the court for prosecution.
- **Exceptional**- A clearance in which some element beyond law enforcement control prevents filing of formal charges against the offender.
- **Unfounded**-A complaint which is determined through investigation to be false or baseless.
- **SCC**-A complaint which is reviewed and determined to be a Violation of Student Code of Conduct.
- **Open** - Still pending review or investigation
- **Inactive**-A complaint which has been investigated, but currently lacks sufficient information to determine who committed the crime.
- **Referred to Outside Agency** - Report sent to outside agency with jurisdictional responsibility

2026 Campus Safety and Security Survey

Institution: (214892001)

User ID: C2148921

Screening Questions

Please answer these questions carefully. The answers you provide will determine which screens you will be asked to complete for this data collection.

1. Does your institution provide On-campus Student Housing Facilities?

- ☒ **No.**
- ☐ **Yes.** (If Yes is selected, you must enter the number of student housing facilities below and enter Fire Statistics for each facility.)

Number of On-campus Student Housing Facilities:

2. Does your institution have any noncampus buildings or properties?

- ☐ **Yes**
- ☒ **No**

3. Have you combined statistics that you received from the local or state police with your institution statistics for this report? If you answer No to this question, you will be asked to provide the data you received from the local and state police separately.

- ☒ **Yes.** Local and/or state law enforcement agencies provided us with statistics that we are combining with statistics collected by our campus security authorities.
- ☐ **No.** We are not combining the statistics because we cannot determine whether the statistics we obtained from local and/or state law enforcement agencies are for on-campus incidents or public property incidents.
- ☐ **Not available.** We cannot determine if the statistics we obtained from local and/or state law enforcement agencies are for our Clery geography.
- ☐ **Not available.** We made a good-faith effort to obtain statistics from local and/or state law enforcement agencies, but the agencies did not comply with

our request.

Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

Criminal offense	Total occurrences On campus		
	2023	2024	2025
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0
k. <u>Arson</u>	0	0	0

Caveat:
If you have changed prior years’ data, you must add a caveat explaining the change. Use the following format: “For (YEAR), Line (X) was changed from (A) to (B) because (REASON).”

Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense	Total occurrences on Public Property		
	2023	2024	2025
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0

j. Motor vehicle theft

(Do not include theft from a motor vehicle)

0

0

0

k. Arson

0

0

0

Caveat:
If you have changed prior years’ data, you must add a caveat explaining the change. Use the following format: “For (YEAR), Line (X) was changed from (A) to (B) because (REASON).”

Hate Crimes - On campus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

YEAR 2025

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0

f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

YEAR 2024

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0

d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> <i>(Do not include theft from a motor vehicle)</i>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

YEAR 2023

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin

a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

YEAR 2025

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery.</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary.</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a	0	0	0	0	0	0	0	0	0

motor vehicle)

k. Arson

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

l. Simple assault

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

m. Larceny-theft

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

n. Intimidation

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

o.
Destruction/damage/
vandalism of property.

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

YEAR 2024

Criminal offense**Total****Occurrences of Hate crimes** (Category of Bias for crimes)**Race****Religion****Sexual
orientation****Gender****Gender
Identity****Disability Ethnicity****National
Origin**a.
Murder/ Non-negligent
manslaughter

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

c. Rape

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

d. Fondling

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

e. Incest

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

f. Statutory rape

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

g. Robbery.

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

h. Aggravated assault

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

i. Burglary

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

j. Motor vehicle theft

(Do not include theft from a motor vehicle)

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

k. Arson

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

l. Simple assault

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

m. Larceny-theft

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

n. Intimidation

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

o.
Destruction/damage/
vandalism of property

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

YEAR 2023

Criminal offense

Total

Occurrences of Hate crimes (Category of Bias for crimes)

Race

Religion

Sexual
orientation

Gender

Gender
Identity

Disability Ethnicity

National
Origina.
Murder/ Non-negligent
manslaughter

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

c. Rape

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

d. Fondling

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

e. Incest

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

f. Statutory rape

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

g. Robbery

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

h. Aggravated assault

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

i. Burglary

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

j. Motor vehicle theft

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

k. Arson

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

l. Simple assault

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

m. Larceny-theft

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

n. Intimidation

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

o.
Destruction/damage/
vandalism of property.

0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

--

VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurrences On Campus		
	2023	2024	2025
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurrences on Public Property		
	2023	2024	2025
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

Caveat:
If you have changed prior years’ data, you must add a caveat explaining the change. Use the following format: “For (YEAR), Line (X) was changed from (A) to (B) because (REASON).”

Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Crime	Number of Arrests		
	2023	2024	2025
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years’ data, you must add a caveat explaining the change. Use the following format: “For (YEAR), Line (X) was changed from (A) to (B) because (REASON).”

Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Crime	Number of Arrests		
	2023	2024	2025
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2023	2024	2025
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0

b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years’ data, you must add a caveat explaining the change. Use the following format: “For (YEAR), Line (X) was changed from (A) to (B) because (REASON).”

Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2023	2024	2025
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years’ data, you must add a caveat explaining the change. Use the following format: “For (YEAR), Line (X) was changed from (A) to (B) because (REASON).”

Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.
The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

	Number		
	2023	2024	2025
a. <u>Total unfounded crimes</u>	0	0	0

Please Note: If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded." Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

Caveat:
If you have changed prior years’ data, you must add a caveat explaining the change. Use the following format: “For (YEAR), Line (X) was changed from (A) to (B) because (REASON).”